**Tracking of versions**

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| **Version** | **Comment** | **date** |
| 1.0 | Introduction of version numbers, complete revision and adaptation of the document, renaming of document title to fulfil requirements on an accredited body as per ISO 17065 | 2022-04-20 |
| 2.0 | Amendment Commitment Convening Product Group Forums | 2023-01-27 |

**General Rules for PCR creation**

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| **Principle: The PCR must be specified in a way, that the resulting EPDs can be compared and applied easily in as many aspects as possible.**  |

1. The Product Category Rules (PCR) for a specific product group must be developed in coordination with this document.
2. The PCR must be developed in coordination with EN ISO 14025, EN 15804 and related standards.

**Note: CEN TC c-PCR overrule programme operator related PCR documents.**

**PCR according to EN 15804 published as EN standards by CEN for a product family shall have prevalence over any other PCR, unless technically justified.**

**The content of a national and/or programme operator related PCR should refer to the corresponding CEN TC c-PCR.**

**PCR documents should be harmonised with PCR of other programme operators. ECO Platform is currently working on a PCR registry, in any case PCR of other ECO Platform members should be checked.**

1. The Programme Operator Bau EPD GmbH assigns the mission for PCR creation of a specific product group to the Product Group Forum.
2. The tasks of the Product Group Forum are the following, with no claim on completeness:
	1. Exact definition of product group.
	2. Definition of type of EPD with reference to the life cycle stages to be covered and the modules to be considered.
	3. The specification and framework conditions of single modules.
	4. The determination of processes (i.e. with flow chart) to be dealt with in the LCA for each module.
	5. The possible limitation/specification of applicable backround datasets.
	6. The definition of permitted cut-off criteria and rules.
	7. The possible limitation/specification of allocations
	8. All further product group specific details.
	9. Formal adaptation of PCR content
	10. Check on photos on frontpage, user rights must be given to Bau EPD GmbH, right to dispose over user rights must be with the institution submitting the photos.

PCR revision:

Case 1: If a PCR is extended to similar product groups, it is important to consider which stakeholders need to be consulted and work through the above tasks in a smaller PCR before publication to interested parties. In any case, representatives of the affected product groups should comment on the new draft.

Case 2: In the case of formal changes and changes resulting from new laws and/or standards or other new rules (e.g. Eco Platform Guidelines), a convening of the PGF can be dispensed with and the revision can be carried out by individual experts from the conformity assessment body and/or the PCR panel. Affected stakeholders can comment during the comment period for interested parties.

Editorial changes, formal changes to format and content requirements can be published without establishing a PGF and made available in the content management system. Interested parties only receive the changes when case 1 or 2 occurs.